

GROUNDBREAKING / GRAND OPENING

ESSENTIALS CHECKLIST

TABLES/LINENS

- Banquet
- Round
- Cocktail
- Bistro
- Picnic
- Linens
- Kwik Covers
- Other

CHAIRS

- Black & Chrome
- White & Chrome
- Garden
- Chiavari
- Throne
- Other

TENTS

- 10 X 10
- 10 X 20
- 20 X 20
- 20 X 40
- 20 X 60
- Tent Graphics

CATERING ITEMS

- Bar
- Chill Table
- Serving Items
- Other

FLOORING/STAGE

- Stage
- Decking
- Red Carpet
- Podium



CEREMONIAL

- Scissors/ Ribbon
- Shovels
- Sandboxes



AUDIO / VISUAL

- Speakers
- Microphone
- Power
- Lighting
- Other

POWER EQUIPMENT

- Bobcat
- backhoe
- Generators
- Other

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